

# ***Candace Dale Mckenzie Counseling LLC*** ***Court Action and Advocacy Letters***

***4880 Lower Roswell Rd Ste 165, Suite 143, Marietta GA, 30068***  
***404 620 1540***  
***cdmcounseling@gmail.com***

## ***Re: Court Action/Legal Fees***

Due to a conflict of interest, I do not wish to be retained for the purposes of Emotional Support Animal letter advocacy, filling for disability benefits, or assisting clients in any court proceedings, all that would include: any testimony, letter writing, or signing declarations, as these all may cause unethical, dual forensic relationships.

Therefore, if requested, I will decline these services, and this agreement hopes to persuade you to seek services elsewhere if these items are a priority for your treatment.

**I ask that if you still wish to obtain these items, please let me know prior to our first session, and I will kindly give you an appropriate referral that is better versed and able to support these specific needs.**

Please note, by Law there may be some circumstances in which I must procure these items, especially in the case of a court order to **involuntarily** testify on a client's behalf or not. Therefore, this agreement is to notify you of my required fees if these rare circumstances arise.

Again, clients are discouraged from having me subpoenaed to provide records for the purpose of litigation. Even though you are responsible for the testimony fee, I can only testify to **the facts of the case and to my professional opinion. It is in these times that I cannot guarantee that these facts or my professional opinion would or could even be in your favor.** Furthermore, if I see a couple, and then communicate with both a husband and wife separately, then there is an obvious conflict of interest. I would rather not damage the trust I have built in the counseling relationship.

If after sharing all of this information, and I am still to receive a subpoena, then the attorney or office staff will need to call and set up a time for it to be served during office hours. I will also request a minimum of **72 hours notice** of any court appearance, so that schedule changes for my clients can be made within a reasonable time frame.

Please note: If a subpoena or notice to meet attorney(s) is received without a minimum of **48 hour** notice there will be an additional **\$250 express charge**.

# **Candace Dale Mckenzie Counseling LLC**

## **Court Action and Advocacy Letters**

**4880 Lower Roswell Rd Ste 165, Suite 143, Marietta GA, 30068**  
**404 620 1540**  
**cdmcounseling@gmail.com**

When it comes to court action, the following **fees** are in effect:

1. Preparation Time (including submission of records): **\$200/hr** (billable in 15 minute increments)
2. Phone calls: **\$200/hr** (billable in 15 minute increments)
3. Depositions: **\$250/hour**
4. Time required in Giving Testimony: **\$250/hour**
5. Mileage: **.53/mile**
6. Time away from Office due to Depositions or Testimony: **\$200/hour**
7. All attorney fees and costs that are incurred to me as a result of the legal action.
8. Filing document with the court: **\$200**
9. The minimum charge for a court appearance: **\$2,000**

A retainer of **\$2,000** is due at least **72 business hours** before the scheduled court appearance. The remainder of the costs will be billed after the court appearance and will be due upon receipt. If the therapist is subpoenaed and the case is reset with less **than 72 business hours notice** prior to the beginning of the day of the scheduled subpoena, trial, and/or the testimony is not given, then the client will be charged **\$500** (in addition to original retainer of **\$2,000** for having to appear in court).

**All fees listed above are doubled if the therapist is scheduled to be going out of town.**

Bills are presented to clients on a weekly basis and payment is expected upon receipt. If a payment is not made within a week of invoice being sent out, your credit card on file will be charged. Please know, a zero balance will need to be kept at all times.

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Therapist Signature

\_\_\_\_\_  
Date

***Candace Dale Mckenzie Counseling LLC  
Court Action and Advocacy Letters***

***4880 Lower Roswell Rd Ste 165, Suite 143, Marietta GA, 30068  
404 620 1540  
cdmcounseling@gmail.com***